



Lifetime Learning Institute of Northern Virginia

Active Adults – Inspired Learning – Travel – Friendship

The Lifetime Learning Institute of Northern Virginia (LLI/NOVA) is committed to providing access to services and information online in a manner that respects and protects your privacy. This statement applies only to information collected by this website; it describes our information collection practices and explains how we use and protect your personal information.

What we collect and why:

We collect the following types of information about you:

Auto-collected information (Web logs): The following information is automatically collected: Internet domain and IP address from which you accessed our website, the date and time of your visit, and the pages you visited on our site. This information is used, only after any user-identifiable information has been removed, to help us understand aggregate uses of our site, track usage trends and improve our services. We may analyze this data with industry-standard Web-tracking software to make decisions about content and usability on our website.

Cookies: Cookies are files that many websites transfer to users' hard drives to enable the site to deliver personalized services or to provide persistent authentication. The information contained in a cookie typically includes information collected automatically by the Web server and/or information provided voluntarily by the user. Our website uses persistent cookies in conjunction with a third-party technology partner to analyze search engine usage and Web traffic patterns. This information is used in the aggregate to monitor and enhance LLI/NOVA web pages. It is not used to track the usage patterns of individual users.

Security: LLI/NOVA is committed to ensuring the security of your information. We have put in place reasonable physical, technical and administrative safeguards designed to prevent unauthorized access to, or use of, the information collected online.

Third parties:

We may contract with a third party to act on our behalf to accept credit card payments and donations. This third-party provider complies with all secure commerce guidelines and regulations to ensure the integrity and security of your information. We do not retain or store credit card information required to complete the transaction. We do not share the list of payees/contributors but may use this list to communicate news about LLI/NOVA.

We also may contract with a third party to act on our behalf to manage the application processes. Data is submitted directly to this third party and at no time is personal information stored on LLI/NOVA web servers. LLI/NOVA requires its vendors to comply with all privacy laws to ensure the security of private information and does not sell or share personal information.

Sharing your information: We will not share your information with third parties except:

- as required by law;
- as necessary to protect LLI/NOVA interests; and/or
- with service providers acting on our behalf who have agreed to protect the confidentiality of the data.

Removal from lists: Upon request, we will remove your name from all communications lists.

Links to other websites: This site may contain links to other websites not affiliated with LLI/NOVA. We are not responsible for the privacy practices of these other sites. We encourage you to read the privacy statements of other sites for assurance that their practices safeguard your privacy.

Changes to Statement: We reserve the right to modify this privacy statement at any time and will post any changes on this Web page.

Date: October 22, 2015