Sending Emails from the Member Directory

There are two ways to send an email to another member from within the Member Directory.

1. Click the "Send a Message" link, or
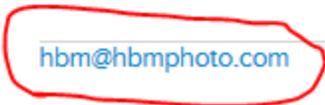2. Click the member's actual email address.

We recommend you do not use the "Send a Message" link, but instead simply click on the member's actual email address. This will open your regular email client and allow you to send an email as you normally do.

Following is a full explanation.

When you click a member's "Contact" button, this what you see:

Clicking the "Send a Message" link:

When you click this link, you get the following email screen that asks for a subject and provides space for your message:

H.B. Myers

H.B. Myers
6903 Cedarbrooke Court
Falls Church VA VA 22042-3824, US

📞 703 532-3726
📱 703-507-6625
✉ Send a Message

Subject [   ] **Required**

Click Here to Add Attachments

Edit ▾ ✎ **B** *I* U̲ ☰ ☰ ☰ ☷ ☷ ☷ ☷

[   ]

By clicking send you are indicating that the message you are sending is not spam or advertising

🔍 Preview & Send   ✖ Cancel

You can simply fill in the subject, add the text of your message, and click "Preview & Send." On the following screen, you click "Send" to actually send your message. You will see a notice that your message has been sent.

While this method is quick and convenient, it has several drawbacks:

- You will not see the email address of the person to whom you are sending the email, i.e., there is no "To:" address.
- You will not be able to add a cc or bcc email address.
- You will not have a copy of the mail you sent in your regular email system. (Note: A copy is maintained in your LLI/NOVA Member Account.)

- The recipient of your email will receive an email with your name in the "From:" field followed by a string on data, e.g., [name of member sending the email] user-58e9b04907ac80444f75f0f1@memberserver.net . This format of the "From:" field is because the email is being sent by the membership management software that we are using from its own email system (memberserver.net). Seeing this unfamiliar string of "From:" data could cause your recipient to think the message was spam and not open it.
- Some email systems may also block/reject emails with this type of "From:" address, and neither you nor your intended recipient would know the email was blocked.

We have no control over these behaviors as that is how the software was designed. Therefore, we recommend you not use the "Send a Message" method, but instead use the procedure below.

Click on the Member's email address

This is the surest method to send an email to another member, and we suggest using it. Simply click on the individual's email address that is listed in the contact information (below the "Send a Message" link). Clicking on a member's email address will open your own email client and you can send an email as you normally do, and your recipient will see a message from you as they usually do.