

LIFETIME LEARNING INSTITUTE OF NORTHERN VIRGINIA
MINUTES OF THE ANNUAL MEMBERSHIP MEETING VIA ZOOM
JUNE 10, 2020

According to the Bylaws the Annual Membership Meeting is to be held in May or June to elect Board Officers and Board Members, and to present the Annual Budget. The Annual Membership Meeting is normally held in conjunction with the June Forum at the Ernst Community and Cultural Center, NVCC. However this year it was held on June 10, 2020, via ZOOM due to the Covid-19 closure of NOVA Community College facilities. LLI/NOVA President Anna Dixon called the meeting to order at 10:00 a.m.

Scott Pinckney, Past President, presented the Board approved FY2021 Budget. Scott recognized Bob Huley, Chair of the Finance and Budget Committee, and members Loren Brandman and Peg McCall. The Budget was published in the June LLI/NOVA Newsletter.

Scott stated that it is difficult to predict the impact of the pandemic on the budget; estimates are based upon past years' experience. Any necessary Covid-19 related corrections will be done at the mid-year review in December.

Scott reported that despite Covid-19, LLI/NOVA financial grounds are solid.

- We estimated membership at 350 for FY2021, a decline of 15 members due to reduced services, which will result in an estimated income to \$46,540.
- We applied a three-month membership renewal adjustment in April to compensate for decreased services during the pandemic. This resulted in an approximate \$5,000 income loss in FY2020.
- In FY2020, four Forums were cancelled due to closure of the NOVA Ernst facilities (the June Forum was actually held via Zoom). Availability and rental costs for Ernst Center for FY2021 have not yet been negotiated, but we have assumed they will be at the FY2020 rate.
- Similarly, NOVA hired a new cafeteria contractor, so hopefully we can negotiate a new lower cost contract for our Forum coffee service. In the interim, we have assumed the rate to be the same as FY2020.

- Off-campus classroom costs will depend on availability of NOVA campus Classrooms in 2021.
- A one-time expense of \$3000 has been budgeted for the LLI/NOVA 25th Anniversary Celebration.
- Due to the closure of NOVA classrooms, there are new costs associated with Zoom presentations. However they are surprisingly low. A license for a 100-member meeting is only \$15.00 a month. We may need one more license to ease the workload on our Zoom director. A 300-member meeting license at \$20 a month may not be needed if the Forum Room opens in the fall.

Scott proceeded with the election of Board Members and Officers and thanked the Nominating Committee Chair, Richard Steelman and members Patricia Steelman, Patti Volz, Patrick Neri and David Drashler.

Board Members:

The 15 Board members serve overlapping three-year terms. Therefore, each year, five Board members' term expires, and they either leave the Board or stand for re-election. Scott acknowledged the contributions of three departing Board members: Buck Myers -- Co-Chair Automation Committee; Kathryn O'Toole -- Co-Chair Automation Committee and Kate Greeley --Secretary.

The candidates recommended by the Nominating Committee and approved by the Board to replace outgoing Board members are: Frederick Ernst, Natasha Mullin and Eugenia Burkes. Anna Dixon and Rich Davis will stand for re-election.

Officer Positions:

Officers serve one-year terms: Scott thanked the outgoing officers: President – Anna Dixon; Vice President – Patti Volz; Treasurer – Loren Brandman; and Secretary – Kate Greeley. The Officer candidates, who must also be Board Members, recommended by the Nominating Committee and approved by the Board are: Anna Dixon for President; Frederick Ernst for Vice President; Richard Davis for Treasurer; and Loren Brandman for Secretary.

President Anna Dixon determined that the attendance of the Membership meeting met the LLI/NOVA Bylaws quorum requirement of ten-percent of the total membership. She called for a vote on proposed Board members and Officers. The vote unanimously elected the proposed Board members and Officers.

President Anna Dixon adjourned the meeting at 11:10.

Respectfully submitted,

Kate Greeley, Secretary of the LLI Board of Directors